

National Council on Administrative Fellowships (NCAF)

2023 Member Benefits Prospectus

NCHL

A Premier Program of the
National Center for Healthcare Leadership

Premier Program Overview

NCAF provides administrative fellowship sites and graduate programs the tools to help their students when applying for administrative fellowships by creating a uniform coordinated recruitment process, providing access to national industry data, and providing opportunities for fellowship sites to share ideas, best practices, and expectations that allow for preparation of students for administrative fellowships.

More than 80 hospitals and health systems, along with more than 35 graduate health management programs participate in NCAF. Starting in 2023, NCAF membership consists of two levels: Standard and Council. Standard Membership is \$1,250. Council Membership is \$5,000. Membership cycles run from January through December. New NCAF Fellowship Sites who join at the Standard Level are charged a one-time administrative fee of \$500 to get set-up. This fee is waived for new NCAF Fellowship Sites who join at the Council Level.

JOIN NCAF TODAY.

Fill out [this membership enrollment form](#) or contact
Jen Kvasnicka, NCAF Program Manager at ncaf@nchl.org

NATIONAL COLLABORATION



Figure 1 - All Organizational Member of NCHL's Premier Programs

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Benefits At-A-Glance

MEMBERSHIP BENEFITS	Administrative Fellowship & Leadership Development Sites		Graduate Health Management Programs	
	Standard Level	Council Level	Standard Membership	Council Membership
	\$1,250	\$5,000	\$1,250	\$5,000
CORE NCAF PROGRAM BENEFITS				
NCAF STEERING COMMITTEE The Steering Committee oversees the work and strategies of the National Council on Administrative Fellowship program and the work of the program committees. The committee consists of a sub-set of NCAF members, nominated by member organizations.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NCAF BENCHMARKING SURVEY & EXECUTIVE SUMMARY DATA Access to yearly recruitment, benchmarking, and trend data as it relates to graduate programs, fellowship sites, graduate students, and administrative fellows.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ACCESS TO THE NATIONAL ADMINISTRATIVE FELLOWSHIP CENTRALIZED APPLICATION SYSTEM (NAFCAS) This nationally recognized one stop shop for administrative fellows' recruitment during two annual cycles.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
ACCESS TO NAFCAS STUDENT FEE WAIVERS *ENHANCED FOR 2023* NCHL will provide all graduate program members a set number of student fee waiver to distribute to graduate student applying for an administrative fellowship.			<input checked="" type="checkbox"/> 2 Waivers	<input checked="" type="checkbox"/> 4 Waivers
VIRTUAL NETWORKING OR EDUCATIONAL SESSIONS *ENHANCED 2023 BENEFIT* 3-4 virtual networking or educational sessions targeted toward early careerists, graduate students, fellowship sites and program leads.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NETWORKING AND SHARED CONNECTION				
ALL-MEMBER CONFERENCE *NEW 2023 BENEFIT* Discounted or complimentary ticket to NCHL's annual All-Member Conference.	<input checked="" type="checkbox"/> Discounted Ticket	<input checked="" type="checkbox"/> One (1) Ticket	<input checked="" type="checkbox"/> Discounted Ticket	<input checked="" type="checkbox"/> One (1) Ticket
DISCUSSION AND COLLABORATION FOR ADMINISTRATIVE FELLOWSHIP SITES *NEW 2023 BENEFIT* NCHL will host quarterly calls for all administrative fellowship site members. Agendas will be prepared with input from the NCAF Steering Committee and Workgroups.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
CONNECTION AND COLLABORATION FOR CURRENT FELLOWS *NEW 2023 BENEFIT* NCHL will host an annual call for all administrative fellows to build camaraderie and shared connection.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		

MEMBERSHIP BENEFITS CONTINUED	Administrative Fellowship & Leadership Development Sites		Graduate Health Management Programs	
	Standard	Council	Standard	Council
	\$1,250	\$5,000	\$1,250	\$5,000
JOINT ACADEMIA-INDUSTRY DISCUSSION FORUM *NEW 2023 BENEFIT* Accessed through the NCHL member portal, NCAF Graduate program members will have access to a discussion board built for asynchronous communication amongst other graduate program members and all LENS program members.		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
BUILDING CONNECTION AND PARTNERSHIP BETWEEN THE FIELD OF PRACTICE AND ACADEMIA *NEW 2023 BENEFIT* <ul style="list-style-type: none"> One (1) Joint In-Person; and One (1) Joint Virtual Collaborative Council Meeting with GEHM (Academia) and LENS (Field of Practice) and NCAF Council Sites (Academia and Field of Practice) The in-person collaborative council meeting will be hosted at the NCHL All-Member Conference and <i>limited 1 NCAF Council participant</i> per organization. Invited LENS participants will be dependent on the focus of the collaborative meeting. The virtual collaborative council meeting will be hosted in spring or summer of 2023. There will be <i>no limit to the number of participants</i> from each NCAF Council member organization. The focus of these collaborative meetings will be built in partnership between committee/council chairs.		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
NCAF COMMITTEE OR WORKGROUP PARTICIPATION Opportunity to participate in NCAF committees or workgroups which guide various aspects of the program evolution. Networking, peer to peer collaboration, and ability to direct the future of administrative fellowships.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
COMMUNICATIONS & VISIBILITY				
NCAF NEWSLETTER A bi-monthly newsletter with updates on fellowship recruitment, NCAF educational offerings, and more. Newsletter may be more frequent during fellowship recruitment.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NATIONAL VISIBILITY & PROMOTION <ul style="list-style-type: none"> National visibility, recognition, and searchability around on NCHL's year-round administrative fellowship directory Promotion of administrative fellowship informational sessions Promotion of program/org at fellowship fairs and industry events Visible commitment to a standardized recruitment process and adherence to the Code of Good Practice 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MEMBER ONLY VIRTUAL DISCUSSION FORUM Accessed through the NCHL member portal, NCAF members will have access to a discussion board for asynchronous communication amongst other NCAF members.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NCHL CROSS-MEMBER BENEFITS				
Membership recognition on NCHL social media channels, NCHL website and Annual Impact Report Access to view available positions and post opportunities for free on NCHL's job board Access to NCHL's Competency Model Opportunity to participate in the National Health Leadership Survey/BOLD Access to NCHL's mentorship program Access to NCHL's white papers and other publications with discounted member rate Opportunity to attend NCHL coffee chats and other virtual learning engagements				